



**ONTARIO LONG TERM
CARE PHYSICIANS**

**Medical Director
Curriculum**

NEW!

LONG TERM CARE MEDICAL DIRECTOR CURRICULUM 2014

**Block 1: The Regulatory Environment (Ontario specific)
May 3rd & 4th 2014—Mainpro-C 14 Credits**

**Block 2: LTC Physicians' Quality Improvement
May 2nd & September 19th 2014—Mainpro-C 20 Credits**

**Block 3: Leadership & Risk Management
September 20th & 21st 2014—Mainpro-C 12 Credits**

INFORMATION AND REGISTRATION

Accreditation

This program meets the accreditation criteria of the College of Family Physicians of Canada and has been accredited for up to 14 Mainpro-C credits for Block 1 and for 20 Mainpro-C credits for Block 2 and 12 Mainpro-C credits for Block 3.

LOCATION:

**DOUBLETREE HILTON DOWNTOWN HOTEL
TORONTO, ONTARIO**

**Ontario Long Term Care Physicians
1143 Wentworth St. W. #202
Oshawa, ON L1J 8P7
T: 905-404-9545
F: 905-404-3727
oltcp@eventsinsync.com
www.oltcp.ca**



The LTC Medical Director Curriculum

This curriculum is designed for physicians working in Long Term Care as Medical Directors or who are interested in taking on the role of Medical Director in the future. There are 3 Blocks of material for the entire course, and each block has two days of in person attendance, plus pre and post course work or surveys or application of the training. In-person participation will focus on review of didactic material and interactive small group sessions. The blocks can be taken separately over time. A certificate of completion and credits earned will be issued on completion of each block; with an additional certificate on completion of all three curriculum blocks.

The second block on quality improvement is a repeat of the LTC physicians quality improvement training that was launched in 2013 in partnership with Health Quality Ontario. The program is designed for medical directors, attending physicians, pharmacists, and nurse practitioners working in Long Term Care and has been accredited for 20 Main-Pro C and 12 Mainpro M1 credits.

Participants who have already completed the LTC physicians quality improvement training in 2013 do not have to repeat it.

Course Format

BLOCK 1—THE REGULATORY ENVIRONMENT (Ontario Specific) (Mainpro-C 14 credits)

May 3 and May 4, 2014

1. Overview of LTC, Legislative and Regulatory environment, Compliance and Inspections
2. Medical Staff Oversight, Contracts, Medical Directors Report
3. Documentation and Medical Record Keeping

BLOCK 2— LTC PHYSICIANS QUALITY IMPROVEMENT (Mainpro-C 20 credits)

May 2 and September 19, 2014

1. Quality Improvement Frameworks and language
2. Key clinical areas of provincial focus and supports and resources available
3. Quality improvement measurement and run charts
4. Quality improvement tools and applications

BLOCK 3—RISK MANAGEMENT AND LEADERSHIP (Mainpro-C 12 credits)

September 20 and September 21, 2014

1. Leadership
2. Safety and Risk Management
3. Program development, Governance, Committees, Infection Control
4. Ethics

This course is in addition to our annual clinical conference “LTC for the Practicing Clinicians”



Options to Attend

Completion can be scheduled to accommodate your needs; blocks will be repeated in 2015

Complete LTC Medical Director Curriculum \$1800

BLOCKS 1, 2 AND 3

May 2, 3, 4 and September 19, 20 and 21

BLOCK 1: Regulatory Environment \$600—REGISTRATION CLOSED

May 3, 4

BLOCK 2: LTC Physicians Quality Improvement \$600—REGISTRATION CLOSED

Two Fridays, May 2 and September 19

BLOCK 3: Leadership & Risk Management \$600—REGISTRATION STILL OPEN

September 20, 21

Completion of day 2 of Quality Improvement \$300—OPEN FOR THOSE WHO COMPLETED DAY 1 IN 2013

(For those who did not complete day two in 2013)

September 19

Cancellation Clause

- Cancellations for September 19, 20 or 21 received prior to August 29, 2014 are subject to a \$40.00 administration fee. After August 29, 2014 there will be no refunds for September 19, 20 or 21.

What the Course Includes:

1. Course material (electronic format)
2. Meals and breaks for the days you attend
3. Pre and Post course material/surveys and resources
4. Certificate of completion(s)

Accommodations

A limited number of rooms are being held at the **Doubletree by Hilton Toronto Downtown, 108 Chestnut Street, Toronto, Ontario, M5G 1R3** for both the May and September courses. The room rate is **\$165.00 per night** plus applicable taxes for **May** and **\$189.00 per night** plus applicable taxes for **September**. In order to take advantage of these special rates you must book your room prior to **APRIL 11, 2014** for the May course and **AUGUST 29, 2014** for the September course. OLTCP nor the Doubletree Hilton cannot guarantee rates after these dates. OLTCP and the Doubletree Hilton cannot guarantee space at any time once the room block is filled.

To make a reservation please call **416-599-0555** or **1-800-668-6600** or email **reservations@torontodoubletree.com**. Please refer to the **Ontario Long Term Care Physicians** in order to receive the special group block rate. **We advise you to sign up for the Hilton HHonors program at <<http://hhonors3.hilton.com>> and note this when reserving your room.** This should give you a preferred (newly renovated) room.

CANCELLATIONS OF ROOMS: Cancellations of any rooms reserved must be done at least **3 days prior to arrival**. If you cancel within 3 days, one nights room will be applied to your credit card you provided with your reservation.





COURSE REGISTRATION FORM

How to Register

To register, choose the course blocks you want to attend as defined on page 3. Three ways to register:

 **Online**—go to <https://www.eventspro.net/insync/getdemo.ei?id=4000034&s= M3S0Y6XQ6> and follow the online registration instructions

 **Fax**—Complete the registration form and fax to **1-905-404-3727**

 **Mail**—Complete the registration form and mail to: OLTCP, 1143 Wentworth St. W. #202, Oshawa, ON L1J 8P7

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Questions

Ellen Maracle-Benton, Office Manager—905-404-9545; oltcp@eventsinsync.com

Registration Questions, Georgina Smith, Registration Manager—905-404-9545; georgina@eventsinsync.com

Course Registration

Professional Designation (i.e., FCFP): _____

Name: (First) _____ (Last) _____

LTC Facility Name: _____

Address: _____

City: _____ Province _____ Postal Code _____

Telephone: _____ Fax: _____

Email (Please print clearly) _____

Dietary Restrictions / Allergies _____

If requesting Kosher or other special meals which must be brought in from outside the facility, there will be an 'upcharge' to cover additional costs incl. delivery.

Course Fees—Choose all that apply

- REGISTRATION CLOSED Block 1:** Regulatory Environment (Ontario specific), May 3, 4, 2014 \$ 600
- REGISTRATION CLOSED Block 2:** LTC Physicians Quality Improvement, May 2 and September 19, 2014. \$ 600
- Quality Improvement Day 2,** September 19, 2014 (for those unable to complete day 2 in 2013). \$ 300
- Block 3:** Leadership & Risk Management September 20, 21, 2014 \$ 600

TOTAL COURSE SELECTION \$ _____

Payment

Cheque: Payable to **Ontario Long Term Care Physicians** and mailed to **1143 Wentworth St. W. #202, Oshawa, ON L1J 8P7**

Credit Card: Visa MasterCard Amex

Number: _____ Expiry: _____

Name on Card: _____

Signature: _____

Save the Date: LTC for Practicing Clinicians Conference
November 7th—9th, 2014—Sheraton Centre Hotel, Toronto, Ontario
Information and Registration at www.oltcp.ca